



CCLA | ABCC

COUNTY OF CARLETON LAW ASSOCIATION
ASSOCIATION DU BARREAU DU COMTÉ DE CARLETON



ANNUAL REPORT 2009

Executive & Trustees

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Rick Haga

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Jaye E. Hooper

Ian B. McBride

Brett McGarry

E. Jane Murray

Heather Perkins-McVey (until 06/2009)

D. Lynne Watt

Mission Statement

To advance the interests of its members and promote the administration of justice by:

- Providing an accessible, quality law library to its members.
- Providing quality and affordable continuing legal education programmes to Ottawa and Eastern Ontario lawyers.
- Advancing the interests of its members in the practice of law.
- Promoting liaison among its members, the Judiciary, and the government of the day.
- Providing guidance and leadership to its members in the challenges facing the profession.
- Promoting collegiality among its members in the interests of the profession.

Staff

Executive Director

Rick Haga

Library Technician (until 02/2009)

Alicia Diestler

Library Technician

Amanda Elliott

Education & Membership Services

Coordinator

Jennifer Ryan

Education & Membership Services

Assistant

Sharron Timmins

Reference Librarian

Kaitlyn Tribe

Head Librarian

Jennifer Walker

Financial Administrator

Wanda Walters





President's Letter

Ian R. Stauffer President

It has been another very busy year for your Association.

First, on your behalf, I want to thank Heather Williams, your Past President. When she wrote to you last year, she said she was sailing off into the sunset. Well, she handed over a ship which had some money in the hold and a new Executive Director who came on board during her watch. Thank goodness Heather did not sail far from shore: she continues to contribute daily to all of us, especially in the area of CLE and keeping women in our profession.

I would also like to express our thanks and appreciation to Jane Murray, a long time trustee who has tendered her resignation for personal reasons. We will miss Jane's wise practical council at the Board table and we thank her for the many hours she has contributed to the CCLA not only as a Trustee, but with many other issues such as library resources, paralegals, family case management and CLE through our Family Law Institute.

I am also deeply indebted to my fellow Executive Committee and Board of Trustee Members for their contributions, commitment and support over the past year.

Rick Haga has indeed turned out to be all we had hoped for and my second comment has to be a big 'thank you' to Rick for his hard work and loyalty.

Rick, Head Librarian Jennifer Walker, and the dedicated staff of Amanda Elliott, Jennifer Ryan, Sharron Timmins, Kaitlyn Tribe, and Wanda Walters have made my job a real pleasure.

Part of the CCLA's Mission Statement is to provide quality and affordable legal education programs to Ottawa and Eastern Ontario lawyers. I can say that so many of you were instrumental in continuing the legal education of your colleagues. This Association is known for its outstanding CLE; I believe 2009 again showed this strength. Our four cornerstone conferences were all fully attended, despite the economic downturn and despite our continuing challenge of finding enough rooms for everyone at Montebello in November!

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CCLA 2009 ANNUAL REPORT

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Many more seminars were organized. From my own practice perspective, the Rules Update full-day program, organized by Master Macleod, Steve Cavanagh, and Mr Justice Beaudoin, was an excellent example of worthwhile and affordable education.

We have seen several new appointments to the Bench: Heather Perkins-McVey and Jean Legault to the Ontario Court of Justice and Rick Leroy, Martin James, and (former Master) Robert Beaudoin to the Superior Court of Justice. Like our Association, the East Region Bench is second to none and it has been further strengthened by these outstanding individuals. On a personal note, our Board's loss of Heather Perkins-McVey is the Bench's gain.

On the altruistic front, I have tried to applaud as many of you and your community ventures as I could in my quarterly reports. I suspect there are many I have missed. One that I did indeed overlook is the annual October breakfast sponsored by Kelly Santini which helps support the Special Olympics. Lisa Langevin and her team have done an excellent job with their project and I salute them.

It is almost trite to say that our profession is criticized by many who see us as privileged creatures, intent only on making money. In the first 27 years of my career, I can say I have seen so many acts of selflessness, of pro bono activities that are no where recorded. Although it may be seen as self-serving, we must never stop trying to publicize that we are simply members of our community, trying our best to help our fellow citizens.

I will close by thanking everyone for your counsel and support during my term. It has been my privilege to be your President. As the CCLA enters its 122nd year, I ask for the same encouragement for our incoming leader, Ron Guertin.

2009 CCLA Executive & Trustees

(Back Row) Rick Haga, Jennifer Birrell, Brett McGarry, D. Lynne Watt, Ian B. McBride, Jaye E. Hooper, Steven C. Gaon, E. Jane Murray, Heather J. Williams

(Front Row) Clive G. Savage, Ronald G. Guertin, Ian R. Stauffer, Mary Jane Binks, Q.C.





Executive Director's Message

Rick Haga Executive Director

The County of Carleton Law Association has invested heavily in a number of key business and operational areas in 2009 while continuing to provide a wide range of programs, products and services to its members and the legal community within Eastern Ontario. Our investments ranged from solidifying the staff team to upgrading our server and accompanying software along with a new wireless system and point-of-sale system through to developing a state-of-the-art web site.

Our members and staff have already seen these investments pay off. In early 2010 the CCLA will officially launch its brand new web site that will provide a host of services and information, significantly enhancing our profile within the legal community.

The CCLA enjoys a unique and well-respected position among law associations in Ontario. We garner a high level of respect amongst the 48 other law associations in the province and the District Law Presidents Association; the Law Society of Upper Canada; the Ontario and Canadian Bar Associations; the Advocates Society; and the Attorney-General's Office.

Our reputation is a result of the efforts of our dedicated Committees and Members. The CCLA is indebted to all who have contributed countless hours of time and talent to support the many high-quality programs and events we host throughout the year.

Building on the foundation laid by Past-President Heather Williams in 2008, President Ian Stauffer has represented the CCLA at many meetings and events

since taking over the reins in February, continuing to increase the organization's profile across the province. The Executive Committee and Board of Trustees provided leadership and strategic thinking that has moved the CCLA forward.

The CCLA staff team of Amanda Elliot, Jennifer Ryan, Jennifer Walker, Wanda Walters, Katie Tribe, and Sharron Timmins continues to provide exceptional services, support and talent to the organization. Thank You!

A special thank you to our outgoing Executive Committee and Board of Trustee Members. Welcome to our 2010 Executive Committee and Board of Trustee Members, led by our incoming President, Ron Guertin.

The CCLA has a solid business foundation to build on for continued growth and success. Our financial position is healthy, membership numbers are consistent on a yearly basis, and we have an incredibly deep talent pool. This all bodes well for the future!

The legal profession in Ontario faces many challenges and opportunities in the future. The CCLA is strategically positioned to advance our Mission and to improve our programs, products and services. We look forward to working with our members, volunteers, the judiciary, the legal community, and our partners to fulfilling our Mission.

Join us in celebrating our accomplishments over the past year, thanking those who contributed in so many ways and working to further the Mission of the CCLA.



Association Highlights

Events

The **Swearing In Ceremony & Reception** (hosted by the CCLA) for Justice Heather Perkins-McVey was held in July. This was definitely one of the highlight events of the summer and was very well attended.

The **Opening of the Courts & Reception** was well attended. The American Trial Lawyers Association presented PRO Bono Law Ontario with the Emil Gumpert Award.

The CCLA hosted the traditional **East Region Presidents Dinner** following the Opening of the Courts for members of the East Region.

In October we celebrated the appointment of Justice Beaudoin to the **Ontario Superior Court of Justice**.

Operations

The CCLA hosted a very successful **Annual General Meeting & Awards Banquet** at the Hampton Inn in February 2009. Approximately 80 members were in attendance for the AGM, approving a variety of reports. Total attendance at the Awards Dinner was 222.

The CCLA's first-ever **Annual Report** was unveiled at the AGM and received rave reviews. 1,700 reports were printed; over 1,300 reports were mailed to members and partners.

A **Calendar of Events** was printed especially for the AGM. It has been well received. It is being reproduced in other formats to be applied to a number of other product lines including the Lawyers' Directory.

The **2009 Committee Structure** was revised to reflect current CCLA requirements and priorities identified in the **Action Plan**. The **Action Plan** was enhanced with the incorporation of performance measures.

Our **Server Upgrade Project** made improvements to hardware and software. The relocation of the Server Rack provides enhanced security and reduces a significant source of noise from the main library area. LibraryCo graciously provided a grant of \$10,000 to offset the \$47,872 project.

Software upgrades include improvements to our data base and event management and content management. VPN (remote access) and standardized operating systems for all office computers were installed.

The new **Point of Sale** (POS) system was installed in November and is more user-friendly and gives greater flexibility in report preparation. The new POS should save the CCLA approximately \$2,000 in its first 2 years of operation.

MEMBER SERVICES

The **Phone System upgrade** and **Wireless Project** were completed under budget, providing free secure wireless access for members and pay-as-you-go for non-members in the library and barristers' lounge.

A **Key Punch Lock System** providing increased security for the change rooms was installed. Repairs to the ladies locker room have also been made.

The **locker rental system** was improved by moving the administration of the lockers to the library front desk.

New **CCLA Membership Cards** have also been developed and will be implemented for the first time as part of the web site launch in early 2010.

Library Highlights

Staffing

Amanda Elliott, a 2008 graduate of Algonquin College's Library and Information Technician Program, was hired as Library Technician in February 2009.

In April, former Law Library Assistant **Kaitlyn Tribe** re-joined the CCLA staff as Reference Librarian. Kaitlyn graduated from the University of Western Ontario's Master of Library and Information Science program in Spring 2009.

Professional Development

Jennifer Walker attended the **annual conference of the Canadian Association of Law Libraries** in Halifax, Nova Scotia. She also attended a two-day professional development course offered through the University of Toronto's Professional Learning Centre, entitled **Designing Information Products and Services**, for which she received a LibraryCo bursary.

Kaitlyn Tribe and Amanda Elliott attended the **Conference for Ontario Law Associations' Libraries** in Toronto in October.

Budget

The CCLA Library's 2010 budget submission to LibraryCo Inc. was prepared by Jennifer Walker and Wanda Walters. It received Executive approval, and was submitted to LibraryCo Inc. by Ian Stauffer on July 31. The budget was approved on October 29, 2009.



5 Training Sessions
275 Clients Instructed
1,534 Reference Questions Answered

Your CCLA Library

Projects

The CCLA's library staff undertook an ambitious **collection management project**, which involved an in-depth inventory, review, and rearrangement of the library's collection of over 13,000 print volumes. A collection management project of this level, which involves a great deal of collaborative staff effort, had not been completed at the CCLA Library in over 10 years. The project will result in greater ease of use in the library.

The library staff also completed a large project involving the **digitization of conference papers and materials** from the CCLA's four cornerstone conferences: Civil Litigation, Criminal Law, Family Law, and Solicitor's. The resulting **CCLA Conference Paper Database** houses downloadable papers and materials from the conferences as far back as 2001. The user-friendly, members only, searchable database is available via the CCLA website.

In accordance with the CCLA's new website, library staff took great care in designing a new **library catalogue interface**. The staff hopes that members will find the new interface attractive, intuitive, and user-friendly.



Events Highlights

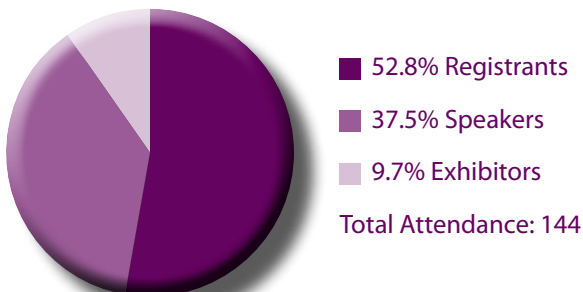
It was a very busy year for CCLA events staff in 2009 with a total of twenty-four events. The CCLA organized and held thirteen continuing legal education (CLE) programs and eleven social events.

The CCLA partners with the Law Society of Upper Canada and the Ontario Bar Association for Ottawa Joint CLE programs each calendar year. 2009 was another successful year for these programs.

The upcoming year promises to be another event-filled year. We encourage our members to participate in our events by becoming a registrant, a speaker, and suggesting program ideas.

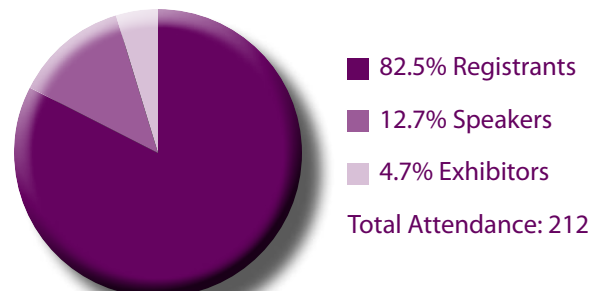
Cornerstone Conferences

The CCLA's four cornerstone conferences were very successful this year.



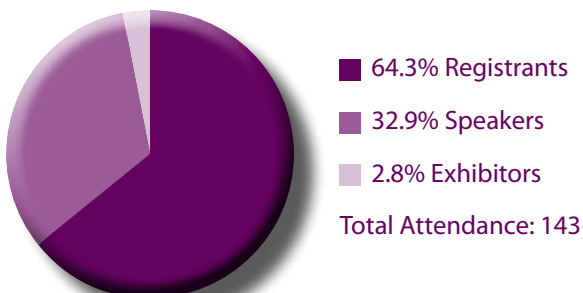
East Region Solicitors Conference

May 8-9, 2009



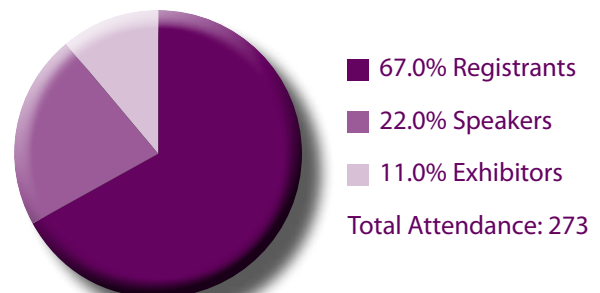
Annual Institute of Family Law

April 17, 2009



Criminal Law Conference

October 17-18, 2009



Civil Litigation Updated

November 20-21, 2009

Community Involvement



Lawyer Play 2009: Lost in Paradise
The CCLA together with the Great Canadian Theatre Company staged the 10th Annual Lawyer Play, *Lost in Paradise*, in May. The tradition began with *12 Angry Jurors* in 1999. *Lost in Paradise* was written by Ian Stauffer. Photo Credit: Steve Boynton.

23 lawyers and judges plus an array of celebrities were cast for the **10th Annual Lawyer Play: *Lost in Paradise***. Over \$105,000 was raised through generous donations and ticket sales. The Great Canadian Theatre Company, the Boys and Girls Club of Ottawa and Nelson House (a women's shelter) benefitted from the event.

The **14th Annual Law Day Fun Run/Walk** for charity saw a record number of participants (518) raising over \$25,000 for a project to build a residential facility for youth with substance abuse problems. The event was spearheaded by **John Westdal** at **Sevigny Westdal**.

Law Week is made up of a number of programs. The mock trial held for high school students is always well attended and thought-provoking. A large Committee, composed of numerous lawyers, Judges and lay people (mostly teachers) put together a package of events celebrating the 1982 arrival of the *Charter*. The Committee is led by **Eugene Meehan QC** and **Sush Gupta**.

The **2nd Annual Lawzfest** was held at the Capital Music Hall on February 2. **Andrew Lenz** and his team put together a high-energy evening of music involving six bands from our local Bar, to raise funds for the Ottawa Food Bank.

Coming Soon: *On the Razzle* **May 15-18, 2010**

Under the direction of the Great Canadian Theatre Company's Arthur Milner, a cast of about 25 lawyers and judges will present ***On the Razzle*** in 2010. ***On the Razzle*** is a witty fast-paced farce by noted British playwright Tom Stoppard; it is adapted from a mid-19th century Austrian satiric masterpiece.

The Great Canadian Theatre Company and Immigrant Women's Services Ottawa will be the beneficiaries of the 11th Annual Lawyer Play.

As the Lawyer Play enters its second decade, we hope our colleagues and friends will continue to support this worthy artistic and charitable endeavour.



Treasurer's Report

The summary financial information presented here is derived from the County of Carleton Law Association (CCLA) un-audited financial statements for the year ended December 31, 2009. Detailed audited financial statements are available upon request.

The overall financial position of the CCLA at year-end remained strong. We anticipate only a normal loss of approximately \$3,000.

Our overall revenues increased by \$95,000 over last year. The increase was due to the Lawyers Directory coming back on line along with consistent contributions from our events and membership dues revenue streams.

Revenues

The Association's membership revenue dropped by approximately \$11,000 from 2008 and attendance at our continuing legal education (CLE) programs remained strong. The CCLA receives substantial funding from LibraryCo annually which greatly assists in supporting the Law Library at the Courthouse, providing legal and reference services to our members and the legal community. The CCLA also received a \$10,000 Grant from LibraryCo for our server upgrade project.

Expenditures

Total expenditures for 2009 increased by \$159,586 from 2008. In 2009 the CCLA was fully staffed with 7 full-time positions as compared to 2008 were the Association experienced significant staff turnover and vacancies. Consequently we see an increase in the human resources expenditures from the previous year.

Investment in Technology

In 2009 the CCLA invested heavily in its information technology infrastructure with substantial upgrades to its main server (hardware & software), wireless and phone system. The number one organizational priority was the development of the new web site which will be launched in early 2010.

County of Carleton Law Association

Unaudited Income Statement

For the Period Ending December 31, 2009

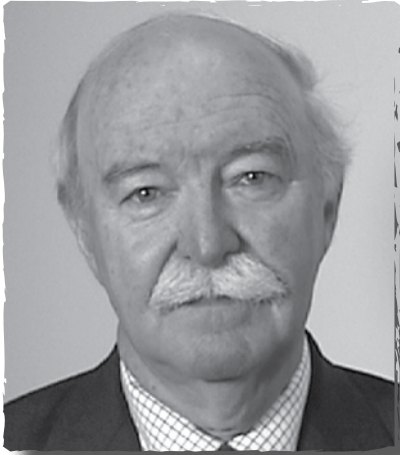
	<i>Year 2009 Totals to December 31, 2009</i>
Members Fees	318,367.84
Grants	549,519.00
Member Services	71,841.13
Publications	80,968.12
Conferences & Meetings	308,218.83
Administrative fee	58,604.20
Other	3,865.84
Total Revenues	1,391,384.96
Collection Costs	318,784.89
Personnel Costs	451,773.92
Amortization Expense	31,449.00
Publications	35,064.78
Conferences & Meetings	274,552.28
Operating Expense	283,094.68
Total Expenses	1,394,719.55
Revenues less Expenses	(3,334.59)

In 2010, the CCLA will look to leveraging its investment in technology and the new web site to provide increased services, programs and events to members. The County of Carleton Law Association is strong financially and with sound plans and strategies in place to fulfill its Mission.

Mary Jane Binks, Q.C.
Treasurer

Rick Haga
Executive Director

2009 Award Recipients



JOHN CARDILL
Carleton Medal



MICHAEL CHAMBERS
Gordon F. Henderson Award



LAURIE A. TUCKER
Regional Senior Justice Award

Carleton Medal - JOHN CARDILL

To recognize current or past CCLA members who exhibit great diligence, high ideals, and outstanding leadership in the practice of law. Recipients have made a significant contribution to the profession of law, whether as a solicitor in effectively performing services in that position; as a barrister in attaining an excellent reputation in the courts; as an academic; or for a single act of notable distinction.

Gordon F. Henderson Award - MICHAEL CHAMBERS

To honour lawyers who, during the past year, have made a significant contribution to the welfare of the community by performing charitable services on behalf of the community.

Regional Senior Justice Award - LAURIE A. TUCKER

To honour lawyers in practice ten years or less, who have made an outstanding contribution as a litigator or solicitor within the profession and/or outside the profession by making an outstanding contribution to the community.

Umbrella Recipients for 50 Years at the Bar

Presented to current or past CCLA members on the 50th anniversary of their call to the Bar.

- Robert Chevrier
- Arnell Goldberg
- Donald P. Hamilton
- James D. Kokonis
- Daniel H. McGuire
- John D. Richard
- David C. Thompson



County of Carleton Law Association / Association du Barreau du Comté de Carleton
Ottawa Courthouse, Law Library
2004 - 161 Elgin Street / Ottawa, Ontario K2P 2K1

Tel / Tél : 613.233.7386 Toll-free / Sans frais : 1.866.637.3888 Fax / Téléc : 613.238.3788
www.ccla-abcc.ca info@ccla.ottawa.on.ca

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